 DURBAN ICC <small>INTERNATIONAL CONVENTION CENTRE INKOSI ALBERT LUTHULI ICC COMPLEX SOUTH AFRICA</small> <small>45 Bram Fischer Rd. Dbn. 4001 P O Box 155, Durban. 4000 Tel: (+27) 31 360 1000 Fax: (+27) 31 360 1005</small>	2021 - 2022 DURBAN ICC EXHIBITION ORDER FORMS				Order Deadline: 01 November 2021	
	Stand Name:		Hall No:		Stand No:	
	E-mail:		Tel No:		VAT #	
	Print Name:		Signature:			

**KINDLY COMPLETE AND RETURN TO Zanele Maciko VIA E-MAIL : zanelem@icc.co.za
 TELEPHONE NO : 031 360 1316**

CLEANING / PARKING / SECURITY	FORM #06
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STAND CLEANING:			Full Day : 08h00-17h00. Half Day: 08h00-12h00 or 13h00-17h00. Night Shift : 18h00-22h00.									
SUPERVISOR	CHARGE	Cost ZAR	Day 1 :		Day 2 :		Day 3 :		Day 4 :		SUB-TOTAL	
			QTY	Start - End	QTY	Start - End	QTY	Start - End	QTY	Start - End		
Mon – Sat (Day)	4-hours	236.00										
Mon – Sat (Night)	4-hours	252.00										
Sunday (Day)	4-hours	392.00										
Sunday (Night)	4-hours	392.00										
Public Holiday (Day)	4-hours	468.00										
Public Holiday (Night)	4-hours	508.00										
CLEANER	CHARGE	Cost ZAR	Day 1 :		Day 2 :		Day 3 :		Day 4 :		SUB-TOTAL	
			QTY	Start - End	QTY	Start - End	QTY	Start - End	QTY	Start - End		
Mon – Sat (Day)	4-hours	204.00										
Mon – Sat (Night)	4-hours	220.00										
Sunday (Day)	4-hours	304.00										
Sunday (Night)	4-hours	328.00										
Public Holiday (Day)	4-hours	408.00										
Public Holiday (Night)	4-hours	440.00										

PARKING: NO PRE-PAID PARKING / RESERVED PARKING AVAILABLE

A 'pay-on-foot' system is in operation in the Durban ICC basement parking, with entrance via Bram Fischer Road (formerly Ordnance Road) and Dr A B Xuma Street (formerly Commercial Road):

- A parking voucher is withdrawn from the electronic dispensing machine at the boom entrances
- Payment must be made on leaving the building at the pay stations located just outside the main basement foyer doors
- The parking voucher is inserted into the electronic exit station to raise the boom
- Multi-access parking is not available
- Parking rates are available of the Durban ICC website : www.icc.co.za

Additional Parking is available at Durban Exhibition Centre at a flat rate to be paid at the entrance (subject to availability):


- South Plaza entrance via Gate D on Samora Machel Street (formerly Aliwal Street)
- North Plaza entrance via Gate A on Walnut Road
- Centrum Parking via Samora Machel Street (formerly Aliwal Street)

SECURITY:			06h00-18h00 (Day Shift) or 18h00-06h00 (Night Shift)									
C-GRADE	CHARGE	Cost ZAR	Day 1 :		Day 2 :		Day 3 :		Day 4 :		SUB-TOTAL	
			QTY	Start - End	QTY	Start - End	QTY	Start - End	QTY	Start - End		
Normal Time	12-hours	816.00										
Sunday	12-hours	1033.00										
Public Holiday	12-hours	1259.00										

GRAND TOTAL (all prices include 15% VAT) ZAR

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

All orders received after the deadline date will be subject to an administration fee of 20%	PLEASE KEEP A COPY FOR YOUR RECORDS
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SECURITY CHECK SHEET	STAND INVENTORY
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STAFF ON SITE	Please list all representatives / employees attending to your stand during build-up and breakdown.	
Name	Surname	SA ID Number / Passport Number
INVENTORY	Please list all electronic items to be displayed / utilized on your stand during the event.	
Product	Make	Serial Number

PLEASE NOTE:

This security measure has been implemented to assist you, as an exhibitor, in monitoring your electronic items with the purpose of keeping them secure during your time at the venue. Please note that this does not exempt you (exhibitor / stand holder) of primary responsibility – all stand holders, exhibitors and visitors remain responsible for all personal goods.

The appointed Security company will visit each stand to verify the above. Please may we ask for your accommodation and co-operation during this time.

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